

## Assignment Monitoring: English Learner Module



Assignment Monitoring Program  
Commission on Teacher Credentialing

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In this module we discuss the different types of English Learner services and the documents that authorize them.

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## What are English Learner Services?

- Multilingual pupils or English Learners (ELs) are students whose primary language is not English, and who have not yet attained full proficiency in English.
- Instructional services are designed to meet the language support needs of the EL students.
- Local level determines how the services will be provided.

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### Why are EL Authorizations Required?

- It is the Law!
  - EC §44253.1
  - EC §44001
  - EC §44830(a)
  - EC §44831
- Students must have access to quality education, which includes prepared educators who have essential skills and knowledge related to English language development.

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### Who needs an EL authorization?

- All educators (TK-Grade 12) in serving in General Education, Special Education, and Career Technical Education Settings with **one** or more English Learner (EL) students in their classroom are required to provide EL services and hold a valid EL authorization for the services being provided.
- Employing agency may require EL authorizations for all employees- local level decision

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True or False: An educator is only required to hold an English Learner authorization if there is more than one EL student in the class.

- ☐ A) True  
☒ B) False

Submit

Clear

Try again

Correct - Click anywhere or press Control Y to continue

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## English Language Development (ELD) vs. English

- ELD is designed to promote the effective and efficient acquisition of listening, speaking, reading, and writing skills of the EL student.
- ELD is *Not* the same as English content instruction.
- Single Subject Teaching credential holders in English are not authorized to provide English Learner Services.

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True or False: English Learner Services are authorized by a Single Subject teaching credential in English.

- ☐ A) True  
☒ B) False

Submit

Clear

Try again

Correct - Click anywhere or press Control Y to continue

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## Types of English Learner Services

Bilingual Instruction

Departmentalized ELD

Designated ELD

Integrated ELD  
(SDAIE)

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## Bilingual Instruction

- *Instruction for primary language development and content instruction delivered in the primary language.*
- **Example, teaching a math course entirely in Spanish.**
- These authorizations are issued in a specific language - In order for an assignment to be appropriate the primary language of instruction in the classroom and the language on the authorization must match.

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## Common Documents Authorizing Bilingual Instruction

Document Title	Code
Bilingual Authorization	BA**
Emergency Bilingual Authorization Permit	BA**
Provisional Internship Permit/Short Term Staff Permit with Bilingual Authorization	BA**

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## Dual Language and Foreign Language Assignments

- Teaching a Dual Language requires a teaching credential authorizing the content being taught as well as the Bilingual Authorization.
- Educators assigned to teach a foreign language, and are not providing any ELD services, are not required to hold an EL authorization

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## Departmentalized ELD

- *English Language Development- offered in a standalone departmentalized classroom.*
- **Example, a high school course in which ELD is offered, and no other content instruction is provided.**
- Departmentalized ELD is reported in CALPADS with State Course Code 9104.

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## Common Documents Authorizing Departmentalized ELD

Document Title	Code
Full English Learner Authorization (or CLAD Emphasis) or Emergency CLAD	ELA1
CLAD Certificate	SA12
Bilingual Authorization or Emergency Bilingual Authorization (including PIP/STSP)	BA**
Single Subject Teaching Credential in World Language: ELD content area	WLEL, WLEX
Supplemental Auth. in ESL or Introductory ESL	R1B (IESL subject)

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## Designated ELD

- *Instruction provided during a time during the regular school day for focused instruction on the state-adopted ELD standards to assist English learners to develop critical English language skills necessary for academic content learning in English*
- **Example, during a targeted time a teacher in a Self-Contained classroom provides specialized instruction for EL students in their class based on the student's proficiency level. The teacher uses CA ELD standards to build upon the content instruction provided in the class.**
- Protected time dedicated to ELD standards
- ELD within course and content area
- Can be authorized by ELAM/S/E authorizations

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## Integrated ELD

\*Instruction in which the state-adopted ELD standards are used in tandem with the state-adopted academic content standards.

\*Example: A Math teacher with EL students in their classroom uses the CA ELD standards *throughout the course*, along with the academic standards. Teacher may support an EL student in understanding new vocabulary by scaffolding, or using the Spanish word for "calculator", etc.

\*Occurs throughout the day, beyond Designated ELD

\*Includes Specially Designed Content Instruction (SDAIE)

\*Occurs within the context of the specific curriculum area the educator is authorized in only, not as a separate departmentalized instruction area.

\*Can be authorized by ELAM/S/E authorizations

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## Common Documents Authorizing Designated ELD and Integrated ELD

Document Title	Code
Full ELA (or CLAD Emphasis) or Emergency CLAD	ELA1
Multiple Subject, Single Subject, or Education Specialist with revised ELA (including PIP/STSP)	ELAM, ELAS, or ELAE
CLAD Certificate	SA12
Bilingual Authorization or Emergency Bilingual Authorization (including PIP/STSP)	BA**
Single Subject in World Language: ELD	WLEL, WLEX
Supplemental Auth. in ESL or Introductory ESL	R1B (IESL subject)
District Intern Credential with revised ELA	ELA3
Some Certificates of Completion of Staff Development	Various*

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## Common Documents Authorizing Integrated ELD only

Document Title	Code
Clear Designated Subjects Career Technical Education	S17C
Some Certificates of Completion of Staff Development	Various*

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Match the type of EL Service with the appropriate example.

EL Service

- ☐ Bilingual Instruction
- ☐ Integrated ELD
- ☐ Departmentalized ELD
- ☐ Designated ELD

Example

- A. A standalone ELD class.
- B. EL standards and academic content standards taught in tandem.
- C. Protected time during the day for specialized ELD instruction based on the student's proficiency level.
- D. Primary language instruction or content delivered in the primary language.

Submit

Clear

Try again

Correct - Click anywhere or press Control Y to continue

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Which of the following statements are True?

- ☒ A) Departmentalized ELD should be reported in CALPADS with state course code 9104.
- ☐ B) Departmentalized ELD can be a part of a middle school core setting.
- ☐ C) The Commission requires all educators to hold an English Learner Authorization.
- ☐ D) A and C
- ☐ E) None of the above

Submit

Clear

Try again

Correct - Click anywhere or press Control Y to continue

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## Monitoring EL Assignments in CalSAAS

- Assignment monitoring is completed in the California Statewide Assignment Accountability System (CalSAAS)
- English Learner Exceptions occur when an educator does not hold the appropriate authorization for the Education Service Code reported in CALPADS
- CalSAAS will output one EL exception per combination of educator, school, and Education Service Code

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## Education Service Codes in CALPADS

1. Primary Language Instruction and Designated and Integrated English Language Development (ELD) Instruction
2. Designated ELD Instruction Only
3. Integrated ELD Instruction Only
4. Designated and Integrated ELD Instruction But Not Primary Language Instruction
5. No English Learner Services
6. Other English Learner Service

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## Monitoring EL Assignments in CalSAAS, Cont.

### Example of Determination Process:

1. Does the educator have the appropriate authorization for their assignment?
  - If the Auth was Valid on Census date, then it could be an **Appropriate Assignment**
  - If NOT Valid on Census date, but was issued prior to monitoring, then it could be a **Corrected Misassignment**
  - If the services provided and authorization are appropriate, but it generated an exception in CalSAAS, then it could be a **CALPADS Error**
2. If the educator does not hold the appropriate authorization for the services provided:
  - It could be a **Misassignment** or a **Vacancy** if a substitute was reported in the assignment

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## Unregistered Certificates of Completion of Staff Development (CCSD)

- The use of unregistered CCSDs to serve ELs is a local level employment issue for which the Commission does not have purview to review.
- Authorization statements vary.
- May be limited to only Integrated ELD, or may authorize both Integrated ELD and Designated ELD.
- Refer to the document's authorization statement.

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## Middle School Core Settings

- Departmentalized ELD courses may *not* be used in core settings.
- Departmentalized ELD requires the appropriate EL authorization.
- **Note:** Educators that hold full EL or bilingual authorizations can teach the course based on the EL authorizations they have earned, but it is not a part of the core setting.

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## Regrouping for in Self-Contained Classrooms

- Regrouping: EL students can be regrouped based on their level of proficiency
- Example: EL students in a self-contained classroom may be regrouped and provided Designated ELD by a different teacher.
- Educators must be authorized to provide *at least* designated ELD.

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## Co-teaching

- If there are two co-teachers in the classroom, the educator providing the ELD instruction must hold the appropriate EL authorization.
- If one of the co-teachers does not hold an appropriate EL auth, then they are not authorized to provide EL services.

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## Options for Correcting EL Misassignments

- **Emergency Permits**
  - Bilingual Instruction: Emergency Bilingual Authorization
  - Emergency Cross-cultural, Language, and Academic Development Permit
- **Local Assignment Options cannot be used in English Learner assignments**
- **Refer to the Teacher Assignment Options: Serving English Learners webpage for additional guidance:**  
<https://www.ctc.ca.gov/credentials/cig2/assignment-resources/misassignment-correction-options>

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## Resources

For additional information refer to the following webpages on the Credential Information Guide (CIG):

- Assignment Resources:**  
<https://www.ctc.ca.gov/credentials/cig2/assignment-resources>
- CalSAAS Information:**  
<https://www.ctc.ca.gov/credentials/cig2/calsaas-information>
- English Learners:**  
<https://www.ctc.ca.gov/credentials/cig2/assignment-resources/ar-english-learners>
- CL-622 – Serving English Learners:**  
<https://www.ctc.ca.gov/docs/default-source/leaflets/cl622.pdf>
- Authorization Sort Table:**  
<https://www.ctc.ca.gov/credentials/cig2/assignment-resources/authorization-sort-table>

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